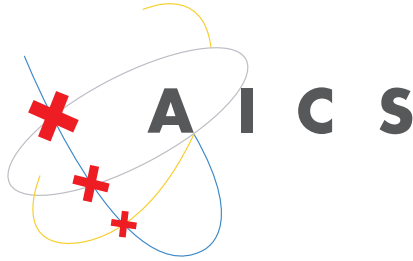


Application for Enrolment



Admissions
The Amsterdam International Community School
Prinses Irenestraat 59-61
1077 WV Amsterdam

Email: info@AICS.esprit-sg.nl
Tel: 0031 (0) 20 577 12 40
Fax: 0031 (0) 20 577 12 49

*Please complete and return this form
as soon as possible in order to reserve a place*

IMPORTANT NOTE:

**Applications will NOT be processed until we receive 2 years of reports from the student's last school.
Note: If you have answered yes to any of the questions regarding special needs on page 3 then
accompanying documentation will also be required (medical reports/letter of explanation etc.)**

OTHER REQUIRED DOCUMENTS

1. Copies of the applicant's passport as well as the parents' passports & residence permit
2. Copy of "Historisch Gezinsuitreksel" (document confirming student's residence in the Netherlands - obtainable from the local gemeente [council]))
3. Photograph of student (passport size)

**Please be advised that the date on which the registration fee is paid
determines the students position on the class list/waiting list.**

Language Skills

Ability in English (No English)	Native speaker	Beginner	Intermediate	Advanced
	Non Native	Beginner	Intermediate	Advanced
Languages spoken:	1st Language:		2nd Language:	
Main written language:			
Other written languages:			

Educational Particulars

Name of last school:

Language of instruction:

Contact Person:

Address:

Post code:

Telephone Number:

E-mail address:

Programmes offered:

Special Needs

For our staff to better serve your child's needs, please indicate whether your child has:

- | | |
|---|--------|
| received additional support with schooling (counselling, remedial teaching) | YES/NO |
| experienced academic, social or emotional challenges in school | YES/NO |
| experienced any form of learning difficulties | YES/NO |
| any physical disabilities or medical conditions | YES/NO |
| Health: Does the student need to be excused from sport/games lessons? | YES/NO |

If you have answered Yes to any of the above, please provide detailed explanations on a separate page (Failure to give accurate information on known Special Needs may lead to the withdrawal of an offer of a place at the AICS).

Please also attach any reports/tests/information along with this application form.

How did you find out about the AICS?

For Admissions use only

<i>Admissions Officer</i>	<i>Leader for Learning</i>	<i>Head of School</i>
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Family Contact Details

Legal representative (primary caregiver - See note 1):

First name: Surname:
First nationality: second nationality:
Date of birth: Place of birth:
Address if different from student:
.....
Telephone: Mobile Phone: Home e-mail:
Standard of education (See note 2): Basic Vocational Higher

Occupation/Employed by (important: please give name and address of company)

Name of Company: Position/Function:
Address:
Postal code: City, Country:
Telephone: e-mail (work):

Secondary caregiver (See note 1):

First name: Surname:
First nationality: second nationality:
Date of birth: Place of birth:
Address if different from student:
.....
Telephone: Mobile Phone: Home e-mail:
Standard of education (See note 2): Basic Vocational Higher

Occupation/Employed by (important: please give name and address of company)

Name of Company: Position/Function:
Address:
Postal code: City, Country:
Telephone: e-mail (work):

Does the student have brothers/sisters in or applying at AICS?

Name: Age: Class:
Name: Age: Class:

Note 1: The primary caregiver is the parent/guardian that is legally responsible for the child. The secondary caregiver is the parent/guardian who shares responsibility for the child's upbringing.

Note 2: Guidelines for the standard of education

Basic: Educated to the age of 18 or younger.
Vocational: Received work related training eg. plumber, electrician.
Higher: Attended higher education or university.

Financial Matters

The AICS is officially recognised by the Dutch Ministry of Education, which contributes funds to the school. This subsidy covers approximately some of the costs of the AICS. Parents are required to pay fees to cover all remaining expenses, which includes the use of text books. Fees are charged annually, in advance.

Fees

Registration Fee: €150 per student (**Non-refundable**)

Deposit Fee : €500 per student (Returnable upon withdrawal. Please note that the costs of lost or damaged books/equipment will be deducted).

Annual Tuition Fees for Primary School Students :	€ 3,800 per student
Excursion Costs for Primary School Students:	€ 100 per student
Lunchtime Supervision (<i>payable to the SKON, Primary Students Only</i>).	(approx. € 1,50 per student per day)
Annual Tuition Fees for Secondary School IBMYP Students :	€ 4,800 per student
Excursion Costs for Secondary School IBMYP Students :	€ 450 per student
Annual Tuition Fees for Secondary School IDBP Students :	€ 5,800 per student
Excursion Costs for Secondary School IDBP Students :	€ 650 per student
State exam. Costs for IDBP 2 (<i>Payable to Examination Authority</i>)	€ 900 per student (approx.)

You will be invoiced upon receipt of the completed application form.

Signatures of parents/guardians (please sign in the space provided below)

If enrolment is accepted, I/we agree to pay all fees due as outlined in the AICS School Guide and this application.

The full school fees must be paid four weeks before the first day of the school year. A student will be excluded from school at any time if fees remain unpaid. Transcripts and reports will be withheld if fees remain unpaid. Any non-payment of fees will be placed in the hands of the official debt collector and all costs charged to the parent/guardian. If financial circumstances make it necessary for you to pay by instalment, we require a letter explaining the situation. In that case, 50% of the annual fee must be paid 4 weeks before the 1st day of school, and the remaining balance must be received before the end of November.

Before a student is withdrawn from school, one full term's notice must be given. Withdrawal forms may be obtained in the school office. Unless full notice is given, the remaining school fees will not be returned. The €500 deposit fee will be returned on receipt of all school books. However, for Term 4, the deposit acts as a re-registration fee for the next school year. If we do not receive the required advance notice of withdrawal (for the departure during or after Term 4), then the deposit will not be returned. (For exact dates of terms, see Schedule of Events & Holidays.)

Name of father/guardian: Signature: Date:

Name of mother/guardian: Signature: Date:

CONSENT FORM

FULL NAME OF STUDENT **Date**

Public Relations: Printed Images

From time to time the school may use photographs, digital images, or video footage for promotional activities, school brochures, information leaflets, or newsletters. Names of all students are withheld apart from in the “in-house” school newsletter – where the student’s first name may sometimes be used. Please sign below to give us your consent.

Signed **Relationship to Child**

Public Relations: School Website

The newsletter is also available on the school’s general website. Your child’s photograph may be on the website as part of the newsletter, and/or as part of the website in general. Please sign below to give us your consent.

Signed **Relationship to Child**

Students’ Family Contact Details: Class Lists

Class lists are provided for each “year” group. This information can be very useful for parents to contact other parents. This list contains the student’s name, date of birth, and home telephone number and is only given to the parents that are in your child’s class. Please sign below to give us your consent.

Signed **Relationship to Child**

Students’ Family Contact Details: School Directory

This list would contain parents’ names, child’s name, home address, and home telephone number. This directory would be available to all families within our school. Please sign below to give us your consent.

Signed **Relationship to Child**